Erasmus+

on-line cluster meeting
October 30th, 2020

Вопросы управления проектным бюджетом по итогам встречи грантополучателей в Брюсселе

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исполнитель в проектах INTRAS, DECIDE

The EU programme for Education, Training, Youth and Sport 2014 - 2020

Focus on 2 important elements

- **Partnership Agreement:**
  - ✓ Submitted to EACEA on time (max: 6 months after GA signature)
  - ✓ Quality of the document, duly considering specificities of each partner HEIs

- **Active sharing** (= sound understanding) of all **information and main documents** among all academic partners

1 consortium → 1 responsibility → 1 accountability

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Anila Troshani, Carla Giulietti

About budget distribution

Budget headings

Increase of 10% of each heading automatically granted by the GA

For an increase of more than 10%, an amendment has to be requested and fully justified

Among partners

Adjustments of the same order are possible

For modifications transforming the substance of the project, you need to ask explicitely EACEA's agreement

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Curriculum development projects

New curriculum

- **Not a translation**/copy of an **existing curriculum**
- Not considered, if not accreditated
- **Train a substantial n° of teachers** to ensure sustainability
- Followed by a significant n° of students, **during year 3 of the project**
- Involvement of industrial, economic, social partners
- **Efficient and targeted promotion**; new curriculum showcased in all HEIs' websites

Update of subjects in existing curricula

- Update of **optional** subjects considered differently for assessing the impact
- When proposing the update of XX subjects, we expect that **all subjects** are implemented **in all** partner **universities**
- Same requirements for n° of staff trained, n° of students taking updated subjects, involvement of industrial partners and implementation during year 3

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For all curriculum development projects

- For each updated subject, EACEA expects to receive:
  - ✓ Syllabus
  - ✓ Learning outcomes
  - ✓ Teaching methodology
  - ✓ Number of credits allocated
  - ✓ Manuals to be used by learners
  - ✓ List of curricula where the updated subject is taught (and relative n° of students)

- In due time these elements have to be uploaded in the Erasmus+ Project Results Platform

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Projects strengthening relations between HEIs and socio-economic sector

- **Success** of this category of projects depending on **constant and tight links** with **business partners**
- If needed, **associated partners** can be upgraded to **full partners** to reinforce their input in project activities
- We expect **agreements signed with industrial and commercial** partners not to remain on paper after submission of final report;instead,they continue to be **updated and enriched**

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Equipment

- Equipment is **instrumental to project activities.** To be **purchased not later than 12 months before the end of the project** (see Programme Guide page 309)
- Requests to modify the list of equipment say a lot about your project !
- We encourage the acquisition of **specialized** equipment

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Reporting periods:

1) From month 1 to 18 (or to 12 for 2-year projects)
2) From month 1 to end of the project

Reporting requirements:

1) Within 2 months from end of reporting 1: progress report
2) Within 2 months from end of the project: final report

Payment modalities:

1st pre-financing: 50%	Upon entry into force of the GA ✍
2nd pre-financing: max 40%	Request must be submitted within: ➢ 6 months from end of period 1 (3y projects) ➢ 3 months from end of period 1 (2y projects) ➢ *Amount will be 40% of grant awarded or less if actual budget spent is below 70% of 1st pre-financing paid*
balance	At final reporting stage

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Exchange rate

1) General accounts NON EURO: the average rate in the reporting period

Reporting period 1 = month 1 until submission of request for second prefinancing

Reporting period 2 = month 1 to 36 / 24 = the whole project eligibility period

2) General accounts EURO: usual practices of your institution

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Thank you!

Contacts

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